

## **Rule 17 – Certification Records**

*Effective January 30, 2021*

- (a) Every POST certificate holder shall keep current the POST certificate holder's name, home address, mailing address, email address, home telephone number, or cell phone number to the POST records management system.
- (b) When any person is appointed or separated as a certified peace officer the agency shall submit an update to the POST records management system within fifteen (15) days of such appointment or separation.
- (c) Employment in the state of Colorado as a Basic peace officer, Provisional peace officer, or Reserve peace officer as defined in section § 16-2.5-102, § 24-31-308 and § 16-2.5-110, C.R.S. requires submission of physical and psychological examinations affirmation (Form 6).
- (d) By the 31<sup>st</sup> of January of each year, each agency shall verify the accuracy of the certified peace officers associated with the law enforcement agency listed on the POST records management system by submitting the Rule 17 form to POST. By submitting the form, each agency is certifying that the agency has confirmed all certified peace officers associated with their law enforcement agency have no decertifying incidents that would prevent the individual from being a certified peace officer in Colorado, and that each certified peace officer has a valid Colorado Driver's License or Colorado ID.
- (e) Failure to adhere to the requirements of this rule may subject individual certificate holders and law enforcement agencies to fines or other administrative sanctions as determined by the POST Board.