



Colorado

Department of Personnel & Administration

John W. Hickenlooper
Governor

Kathy Nesbitt
Executive Director

July 2, 2013

EMERGENCY RULEMAKING JUSTIFICATION

Colorado State Archives is charged with ensuring the preservation of the State's permanent legal records and information, as well as assisting Colorado citizens with the use of these records. The Colorado General Assembly has directed that fees be charged for information and genealogy search requests per 24-80-102 (10), C.R.S. (2011). During the 2010 session, the Legislature passed HB 10-1181. The bill allowed the Archives program to establish a charge for state agencies that used the programs services, reversing the previous statute that precluded this fee.

An analysis was performed over several weeks by the Colorado State Archives staff to determine the amount of time necessary to provide its services. Each function or activity was timed to determine the appropriate cost based on the time and effort needed. The amount of work required to provide these services has remained fairly constant over time, and as a result there has been no reason for a change in rates except to account for personnel and other costs over the years. Accordingly, the fees charged for documents have been stable for several years; the new proposed rates reflect a slight adjustment from previous years.

For FY 2013-14, the volume of requests in the Archives office is anticipated to remain constant and generate an estimated \$180,823 in revenue. The expectation is that archival requests will likely remain relatively stable, with slight growth expected.

These new rates go into effect July 1, 2013. Therefore any delay in the rate setting would be detrimental to those state agencies and citizens that use Colorado State Archives services, as they may be subject a higher rate.


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